

Last Name _____		First Name _____	M.I. _____
(nickname for name badge, if different) _____		Title _____	
Institution _____			
Address _____			
Address _____			
City _____		State/Province _____	Zip _____
Day Phone _____		Emergency Phone _____	
E-mail _____		Fax _____	

Early Registration Special: Before January 9, 2006

Choose **ONE** fee Prior to 01/09/06 After 01/09/06

### Current NACADA Member

*(Fee for current members)*

Administrators' Institute Only	<input type="checkbox"/> \$450	<input type="checkbox"/> \$490
Assessment Institute Only	<input type="checkbox"/> \$450	<input type="checkbox"/> \$490
Ethical/Legal Seminar Only	<input type="checkbox"/> \$295	<input type="checkbox"/> \$335
Institute/Institute Combo	<input type="checkbox"/> \$850	<input type="checkbox"/> \$930
Institute/Seminar Combo	<input type="checkbox"/> \$720	<input type="checkbox"/> \$800
Check which institute _____ Administrators' _____ Assessment		
All three (2 institutes and 1 seminar)	<input type="checkbox"/> \$1,095	<input type="checkbox"/> \$1,215

### NACADA Nonmember (Combo)

*(Includes one year membership—Complete membership form on next page)*

Administrators' Institute Only	<input type="checkbox"/> \$505	<input type="checkbox"/> \$545
Assessment Institute Only	<input type="checkbox"/> \$505	<input type="checkbox"/> \$545
Ethical/Legal Seminar Only	<input type="checkbox"/> \$350	<input type="checkbox"/> \$390
Institute/Institute Combo	<input type="checkbox"/> \$905	<input type="checkbox"/> \$985
Institute/Seminar Combo	<input type="checkbox"/> \$775	<input type="checkbox"/> \$855
Check which institute _____ Administrators' _____ Assessment		
All three (2 institutes and 1 seminar)	<input type="checkbox"/> \$1,150	<input type="checkbox"/> \$1,270

### Nonmember

*(No membership included)*

Administrators' Institute Only	<input type="checkbox"/> \$530	<input type="checkbox"/> \$570
Assessment Institute Only	<input type="checkbox"/> \$530	<input type="checkbox"/> \$570
Ethical/Legal Seminar Only	<input type="checkbox"/> \$375	<input type="checkbox"/> \$415
Institute/Institute Combo	<input type="checkbox"/> \$1,010	<input type="checkbox"/> \$1,090
Institute/Seminar Combo	<input type="checkbox"/> \$880	<input type="checkbox"/> \$960
Check which institute _____ Administrators' _____ Assessment		
All three (2 institutes and 1 seminar)	<input type="checkbox"/> \$1,360	<input type="checkbox"/> \$1,480

SIGNATURE REQUIRED: \_\_\_\_\_  
 I certify that I will secure payment for the total amount due.

### Method of Payment (choose one):

Note: NACADA FEIN number: 48-1114759

- Check (Checks payable to NACADA) # \_\_\_\_\_
- Agency Purchase Order # \_\_\_\_\_  
 APO must be attached. Payment is required before the event.
- Credit Card (check one)  Visa  MasterCard  American Express
- Card number: \_\_\_\_\_
- Expiration date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Cardholder name (Please print): \_\_\_\_\_
- Signature: \_\_\_\_\_

### REGISTRATION

Registration may be made via:

FAX: (785) 532-7732

Mail: NACADA  
 2006 Seminar/Institutes  
 2323 Anderson Avenue,  
 Suite 225  
 Manhattan, KS 66502-2912

### SEMINAR Meals Included

Thursday: Lunch/Reception  
 Friday: Breakfast

### INSTITUTE Meals Included

1<sup>st</sup> Day: Lunch/Reception  
 2<sup>nd</sup> Day: Breakfast/Lunch  
 3<sup>rd</sup> Day: Breakfast

### Services/Accommodations for Delegates with Disabilities

Contact the NACADA Executive Office by January 4, 2006, if you need special services or accommodations to participate in these events.

### REFUND POLICY

Prior to January 4: A refund of conference fees, less a \$50 administrative fee, will be made with a written request.

January 4–25: A 50% refund of registration fee with written notice.

**Due to facility and institute obligations, no refunds can be given after January 25.**

### QUESTIONS & INFORMATION

Web Site:

[www.nacada.ksu.edu](http://www.nacada.ksu.edu)

Email:

[nacada@ksu.edu](mailto:nacada@ksu.edu)

Phone:

(785) 532-5717

Take advantage of the discounts by signing up for more than one event.

# NACADA

National Academic Advising Association

## MEMBERSHIP INFORMATION

Complete the information below

ONLY if you chose the NACADA Combo registration fee  
for the 2006 Institutes/Seminar Clearwater Beach

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Initial \_\_\_\_\_

Title \_\_\_\_\_ Institution \_\_\_\_\_

### ROLE: (Choose only one)

- Faculty Advisor (FA)
- Academic Advisor/Counselor (PA)
- Advising Administrator (AA)
- Counselor (CN)
- Non-Institutional (NI)
- Other (OT)

### DEMOGRAPHIC INFORMATION: (Optional, for research purposes only.)

#### Ethnic Background:

- African American/Black
- Native American
- Hispanic/Latino
- Asian American
- European American/White
- Other

#### Gender:

- Female
- Male

#### Age:

- Under 22
- 22-30
- 31-40
- 41-50
- 51-60
- 61-70
- Over 70

### You may choose a total of any four (4) of the following:

\*Refer to [www.nacada.ksu.edu](http://www.nacada.ksu.edu) for further information on Commission and Interest Group membership.

#### \*COMMISSIONS:

- C01 Advising Adult Learners
- C03 Multicultural Concerns
- C05 Advising Administration
- C06 Advising Graduate and Professional Students
- C07 Two-Year Institutions
- C08 Small Colleges and University
- C11 Advising Business Majors
- C12 Advising Student Athletes
- C13 Advising Undecided and Exploratory
- C14 Technology in Advising
- C15 Faculty Advisors
- C16 Advising Students with Disabilities
- C17 Advisor Development
- C18 Lesbian, Gay, Bisexual Transgendered & Allies Concerns
- C19 Advising Transfer Students
- C21 Engineering & Science Advisors
- C22 Advising Education Majors
- C26 ESL/International Student Advising
- C30 Liberal Arts Advising
- C32 Assessment of Advising

#### \*INTEREST GROUPS:

- C20 Health Professions Advising
- C23 Distance Education Advising
- C24 High School Counselor/College Academic Advisor Connection
- C25 Probation/Dismissal/Reinstatement Issues
- C27 Theory and Philosophy of Advising
- C28 Advising High Achieving Students
- C31 First Generation College Student Advising
- C33 Advising Fine Arts Students
- C34 Pre-Law Advising
- C35 Canada
- C36 Native American & Tribal College
- C37 Peer Advising & Mentoring
- C38 Study Abroad Advising
- C39 Advising Urban Affairs Majors

### ACADEMIC AREA: Curriculum in which you primarily advise (Choose only one)

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Agriculture            | <input type="checkbox"/> Education               | <input type="checkbox"/> Home Ec. /Human Ecology   | <input type="checkbox"/> Social Sciences    |
| <input type="checkbox"/> Allied Health/Medicine | <input type="checkbox"/> Engineering             | <input type="checkbox"/> Humanities                | <input type="checkbox"/> Undecided Students |
| <input type="checkbox"/> Architecture           | <input type="checkbox"/> Fine Arts               | <input type="checkbox"/> Law                       | <input type="checkbox"/> Multiple Areas     |
| <input type="checkbox"/> Business               | <input type="checkbox"/> General Arts & Sciences | <input type="checkbox"/> Natural/Computer Sciences | <input type="checkbox"/> Other              |

### YEARS ADVISING: How long have you been advising?

- < 3 years     3-5 years     6-10 years     11-15 years     > 15 years

A list of each conference participant's name, institution, and email will be available to all participants. To exclude your information, email a request to [nacada@ksu.edu](mailto:nacada@ksu.edu), specifying this conference.

NACADA may provide directory information on members. To withhold your information, email a request to [nacada@ksu.edu](mailto:nacada@ksu.edu).

**THESE ARE WORKING INSTITUTES. BE SURE TO INCLUDE AN EXTRA DAY AT THE HOTEL SO YOU CAN ENJOY THE GULF AND THE SURROUNDING AREA!**

### **Hotel Information - Hilton Hotel Clearwater Beach**

The **Hilton Clearwater Beach Resort** is located on 10 acres of sandy white beach overlooking the Gulf of Mexico. Relax in a beach chair, work out in the fitness center or enjoy refreshing swims in one of two beachside pools.

Set against an amazing backdrop of the world's whitest beaches, the Hilton Hotel has a lot to offer its guests. Room amenities include down pillows; hair dryer; cable television and recent release movies; iron and ironing board; a complimentary morning newspaper; data port capabilities; a small refrigerator; and an individual coffee maker.

The hotel is just a short drive from the Tampa International Airport and such activities as the Salvador Dali Museum, Florida & Clearwater Aquarium, Busch Gardens, Harborview Center, the Bluejays, Phillies and Yankees training camp, Tropicana Field, 90 minutes to Orlando and more.

### **Hotel Reservations - Hilton Hotel Clearwater Beach**

Make your reservation early. Reservations at the Institutes/Seminar rate must be received by **January 19, 2006**. The room block will be released to the general public after this date. NACADA's room allocation may sell out before this date. The hotel may accept reservations after **January 19, 2006**, as long as rooms are available. **Single/double rates** are \$159 per night and are subject to applicable taxes. Rates apply three (3) days before and three (3) days after the Institutes and Seminar. Ask for the NACADA Academic Advising Administrators' Institute block. Rooms are assigned at check-in; the Clearwater Hilton will not assign "Park View" or "Gulf View" rooms prior to check-in.

The hotel offers two convenient ways to check availability and make reservations:

1. Contact Hilton Clearwater directly by phone: 727-461-3222 or 877-461-3222. **When making reservations by phone, you must mention you are with NACADA in order to receive this discounted rate.**
2. Type the following link in your web browser to make online reservations:

*<http://www.hilton.com/en/hi/hotels/index.jhtml?ctyhocn=PIECBHF>*

Or, a link to this web site is available at the NACADA web page. Go to *[www.nacada.ksu.edu](http://www.nacada.ksu.edu)*, click "Events"; follow the links to the Institute/Seminar you are interested in attending.



### **Shuttle Transportation from the Airport to the Hilton Hotel**

**Super Shuttle** will provide service to and from the Hilton Hotel for \$22 one way or \$40 round trip. Super Shuttle guarantees a wait of no longer than 30 minutes for transportation after check-in. Call (800) 258-3826 (800 BLUE VAN) for reservations. Reservations are not required going to the hotel but it does help Super Shuttle plan ahead on how many shuttles will be needed at one time. Reservations are required for the return trip.

**For Avis Car Rental:** Special discounted rates are available to attendees. For rates and reservations visit the NACADA web pages at *[www.nacada.ksu.edu](http://www.nacada.ksu.edu)*.