

Region 8 Steering Committee Meeting Minutes
June 3, 2009

In attendance: Brett McFarlane, Sally Garner, Kurt Xyst, Kerry Kincanon, Nicole Kent

Missoula Conference Wrap-Up:

- Explored the option of posting presenters' Powerpoints on the Region 8 website. It became difficult to gather that material, so we will move ahead by posting presenters names and contact info instead. Judi Haskins and Clay Cox are gathering this information and can pass it to Nicole Kent for posting online.
- Brett is composing a "Conference Highlights" piece and is welcoming input from committee members. Please email ideas to him by June 19th for inclusion in this document. The highlights (and a photo slideshow) will be posted to the website by the end of June.
- Kerry and Nicole will attempt to gather photos from Region 8 award winners who were unable to attend the conference. These will be included in the slideshow.
- Sally Garner volunteered to chair a sub-committee charged with creating the Region 8 blog. Sally will be joined by Clay Cox (Boise State Univ.), Jennifer Joslin (Univ. of Oregon), and Kerry Kincanon (Oregon State Univ.). Eric Stoller (Oregon State Univ.) has also agreed to consult on technology issues.

Region Bylaws:

- Kerry has made the additional revisions to the bylaws (attached) discussed at the Missoula meeting. These changes – noted in red - must be submitted to the region membership for approval at the Seattle conference in January, 2010. We will post a "pending approval" version on the website in the next few weeks.
- One additional change was corrected: Judi's last name was updated from Beckendorf to Haskins.
- Thank you, Kerry!

Region Awards:

- Kerry created a timeline for the 2010 awards process (attached), and committee members approved.
- We will try to align the conference scholarship application deadline with the award deadline (Monday, November 16th) for ease of administration. We may not be able to manipulate the deadlines for graduate student scholarships as they are administered through the national office. Brett will contact national to determine whether our early conference date can be accommodated in their process.
- Brett will ask other Region Chairs how many Awards and Certificates of Merit they give in each category. This should help us determine how many we want to give for 2010.

Seattle 2010 Conference:

- Karen Sullivan-Vance (Western Oregon Univ.) has agreed to serve as Conference Chair. Thank you, Karen! Karen will be in contact with conference committee members soon, and will have an initial planning meeting in June. An on-site planning meeting will be held in Seattle over the summer.
- Conference dates: Monday, January 25 – Wednesday, January 27, 2010. NACADA's Technology Seminar will be offered immediately prior to the conference; Saturday, January 23 – Sunday, January 24, 2010.

- Much of the Technology Seminar will be coordinated by the national office. However, a sub-group of the Seattle conference committee will probably need to be appointed to coordinate logistics related to the seminar.
- The suggestion of an early “pre-registration” option (to utilize funds prior to July 1st) was revisited. There was concern that this option might be confusing for members, and that most institutions’ budgets are already depleted. The committee opted not to move forward with this option, but may revisit it in future years.

2009-2010 Region Goals:

- Region goals were discussed at the Missoula meeting. No additional goals have been added since. Brett will email the goal list to the Steering Committee for review. We will have a brief conference call on Friday, June 26th (afternoon) to discuss and approve.
- Brett will submit our final goal list to the national office by June 30th.

Future Steering Committee Meetings:

- Brett announced the next four Steering Committee conference call dates.
 - Friday, August 28, 2009
 - Friday, October 16, 2009
 - Tuesday, December 1, 2009
 - Friday, January 8, 2010
 - Meetings are tentatively scheduled for 3pm (Pacific) unless otherwise announced.
- Please email Brett if you have significant time conflicts with these dates.

Bios & Photos:

- Nicole needs brief biographies and photos from new Steering Committee members (and a few continuing folks). The following individuals should email these to items to Nicole by July 1st for posting on the Region 8 website:
 - Tracy Grazely
 - Kurt Xyst
 - Sally Garner
 - Nicholas Johnson
 - Keert Khangura
 - Karen Gillespie
 - Karen Sullivan-Vance