

## NACADA Webinar Advisory Board Report of the Chair, 2007

The Webinar Advisory Board was appointed by President Susan Campbell shortly after the beginning of 2007. The Webinar Advisory Board's charge is to:

1. [develop and coordinate a process for submission, recruitment, review, and selection of topics for webinar programs,](#)
2. [to develop recommendations for the annual webinar series topics and recommend presenters for webinars](#)
3. [to review participant evaluations on a regular basis](#) and make recommendations for changes or improvements in the process or the delivery, and
4. to oversee or facilitate the content review for specific webinars when needed.

The time involved in developing, producing, presenting, and evaluating a webinar is overwhelming. Once the advisory board had fully digested this reality, we developed a topic list for 2007-2008 webinars from existing topic suggestions collected from various sources. Then we embraced the charge presented. Using online collaborative software, the Webinar Advisory Board finalized its work for 2007 by drafting a process for submission, recruitment, review, and selection of topics for webinars (selecting topics and presenters) and by developing and refining a timeline for the production of webinars with the help of the executive office. The group worked with diligence to meet deadlines and make decisions.

### 2007 Webinar Advisory Board with terms and contact information

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