

**NACADA Awards Committee
Annual Meeting
Wednesday, September 30, 2009
San Antonio Convention Center 209**

- I. Welcome and Introductions:** The meeting was opened by Susan Fread with a welcome and introduction of Committee members in attendance –

In attendance:

Susan Fread, Chair (2007-2009), Lehigh Carbon Community College
Brian Glankler, Incoming Chair (2009-2011), Kennesaw State University

Ruth Bingham, University of Hawaii-Manoa; **Peter Hagen**, Richard Stockton College of New Jersey; **Karen Lewis Law**, University of Maryland-Baltimore County; **Becky Ryan**, University of Wisconsin-Madison; **Rachel Singleton**, Mississippi State University; **Sara Solloway**, University of San Francisco; **Pamela Stephens**, Fairmont State University; **Gail Stubbs**, University of Massachusetts-Boston

- II. Summer Institute (SI) Scholarship Survey –**

A survey was sent out to past NACADA Summer Institute attendees to determine the reason that scholarship application numbers are down. The majority of respondents indicated that they did not apply for the scholarship because their school(s) paid for attendance.

The committee discussed recommendations for promotion/advertisement of the SI Scholarship:

- Advertise scholarship on NACADA Facebook page since the Association does have a presence in this online environment.
- Add a scholarship blurb to the Summer Institute brochure that is mailed out each year.
- Multi-prong approach: encourage Region chairs and state level organizations to promote the scholarship in any email correspondence they send out and during region meetings. Gail Stubbs will send a blurb about the SI scholarship with the handouts that she is planning to pass along to the Region 1 members. This same information will also be sent out via email to the other regions by the respective chairs.
- Put together a general handout/flyer for Region chairs to handout at their meetings.
- Recommendation was made to change the application process to ask all interested applicants to send in contact information initially and then have them submit application material. There was no formal change made in the process at this time.
- It was recommended that there be an increase in what the scholarship covers (i.e. include hotel cost in addition to registration fee). This could be mentioned to the Executive Office.

- III. Award Statistics –**

The number of awards presented remained fairly consistent overall this year. There was a slight increase in the total number of nominations received. The percentages of faculty awards given tend to be higher than other categories. Susan stated that the higher number of awardees can be equated to the quality of packets for that particular category. Statistics do show that the Awards Program is still competitive, so submission of a packet does not guarantee that a nominee will be awarded.

IV. Committee Membership Lists –

Susan and Brian asked committee members to encourage others on their campus and in their region to serve on the Awards sub-committees

V. Leading Light Award Proposal –

An overview was provided (see attached proposal). Susan said that the proposal was discussed during the fall NACADA Council meeting. A recommendation was made by the Council to re-word the criteria to read: **“Provide leadership in the development and progression of best practices...”**. Readers for this category will be the NACADA Council and a Diversity Committee member(s). It was also recommended that a statement be incorporated that prior recipients are not eligible to receive this award.

VI. Future of the Awards Committee: Susan gave the floor over to Brian, Incoming Chair – Brian asked everyone to think five years into the future about where they see the NACADA Awards program going especially in the area of an electronic submission process. He also said that he hopes to see increased readers/sub-committee members from underrepresented areas and/or institutions.

Final discussions ensued regarding a recommended change to the resume/vitas submitted for individual advising award nominations. The committee decided that award nomination criteria should specify that an **“advising resume”** be submitted in the packet for the appropriate categories. This criteria change should be made for all necessary categories for the 2010 Awards Program.

VII. Dismissal

NACADA Leading Light Award:

Purpose: Leading Light – an influential or exemplary person in a field of endeavor. This award is designed to recognize influential and exemplary individuals who have made significant contributions to diversity within the National Academic Advising Association. Diversity, as defined by the NACADA Board of Directors, includes **ethnicity, gender, gender identity, disabilities, and sexual orientation** as well as diversity in regard to **institutional type, size, and employment position**. Examples of contributions are innovations to encourage advisers from underrepresented populations to join and remain in NACADA, outreach to specific underrepresented populations, service to NACADA on behalf of an underrepresented population, etc.

Award criteria:

1. A nominee must be a current member of NACADA and must also have a history of involvement and membership in the organization.
2. Previous winners are *not* eligible.
3. Current members of the Board of Directors and Council are *not* eligible for consideration for this award. After the member's term of office is over, s/he may then be eligible for consideration.

Submission Procedures:

1. nomination form (same as Service to NACADA form)
2. Supporting letter from the nominator providing evidence that the candidate has made significant contributions to diversity within the National Academic Advising Association. Contributions include innovations to encourage advisers from underrepresented populations to join and remain in NACADA, outreach to specific underrepresented populations, service to NACADA on behalf of an underrepresented population. Contributions may be at any level of the organization.
3. Letters of support from other NACADA members (6 letters max)
4. Additional materials to support the candidate's nomination