

NACADA Awards Committee
Annual Meeting
Wednesday, October 1, 2008
Hyatt Regency Chicago -- Board of Trade (West Tower, 36th floor)

I. Welcome and introductions

In attendance:

Susan Fread, Chair (2007-2009), Lehigh Carbon Community College
Brian Glankler, Member-At-Large (2006-2008), Kennesaw State University
Gail Stubbs, Member-At-Large (2007-2009), University of Massachusetts-Boston

Pamela Stephens, Fairmont State University
Dan King, Michigan State University

Absent:

Joshua Smith, Research Committee Chair (2006-2008), IUPUI
Kim Roufs, Summer Institute Scholarship Selection Sub-Committee Chair (2006-2008), University of Minnesota Duluth
Cindy Glidden, NACADA Scholarship Selection Sub-Committee Chair (2007-2009), University of New Hampshire
Chuck Haberle, Technology Innovation Selection Sub-Committee Chair (2006-2008), Providence College
Stephanie Gillan, Member-At-Large (2006-2008), Temple University
Ron Blankenship, Member-At-Large (2007-2009), Christian Brothers University (incoming)

II. Hand out materials were distributed to attendees, including membership lists for 2009

III. Recognition: outgoing and incoming members

- ✓ Susan recognized both groups

IV. Old business: data for 2008 awards cycle

A. Statistics

- Susan reviewed stats for the last seven years. She explained that there was a slight increase in the number of awards given for the 2008 award year. There was a noticeable increase in the number of Outstanding Advising Program Awards given this year. She also indicated that the overall number of nominations increased slightly.

V. Items for discussion

- A. **Graduate Scholarship Proposal** – Susan gave the history and origination for the proposal and that this scholarship would serve as an opportunity for graduate student members to receive funding to attend NACADA events. There was discussion regarding whether regions provided funding to attend regional conferences and how this would affect the scholarship.

Committee made the decision to obtain input on criteria from the Administrator's Institute Advisory Board and the Assessment Institute Advisory Board. The Committee agreed that the

Graduate Scholarships would be a great opportunity to allow for at least partial funding to attend NACADA events. It was decided that the **NACADA membership criteria** used to define “**graduate student**” would also be used to define the term graduate student in the scholarship criteria. It was recommended that a supervisor, advisor or similar authority be required to sign the Graduate Scholarship application, and all committee members.

This proposal was also submitted to the Research and Membership Committees at their annual conference meetings. After obtaining feedback from all of the groups, Susan will submit the final proposal for approval.

- B. Question posed earlier in the year by a member as to whether there should be continued use of wording “**developmental advising**” in the awards guidelines or if this should be changed to “**advising as teaching**”. It was suggested that both concepts be used since advising is built upon both. It was decided that this topic would be discussed via listserv or conference call with the entire committee in order the update guideline wording if necessary.
- C. **Nomination Submission Process** – What are some ways to improve nomination submission process? Suggestions included:
- Have nominators send in 1 nomination copy and the executive office will scan and save to a thumb/junk drive for sub-committee members (reviewers). This suggestion will be considered but would require a great deal of time to scan each nomination.
 - Create a webpage such as the one in existence for NACADA leaders and post nominations to the site.

At some point in the future, the executive office hopes to have the programming resources to develop an online submission process

- D. Discussion item added: **Summer Institute (SI) Survey** – The committee plans to survey past SI attendees (who were not scholarship winners) to determine why they did not apply for a scholarship. The committee would like to see increased applications in this category. Susan will use committee input to draft this survey.
- E. The committee discussed how to increase committee member attendance at the annual awards committee meeting. Susan suggested extending a formal/firm invitation to sub-committee members after their second year on the committee to attend the annual awards committee meeting. All agreed that these second year sub-committee members should attend the yearly conference meeting.

VII. Dismiss