

# Developing Advising Handbooks

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## Abstract

Useful advising handbooks don't just happen; it takes teamwork, organization, and technology skills to deliver handbooks that really make a difference. This session is designed to guide the participant through the process of creating an advising handbook. It will address the content and delivery of the handbook including: target audience, objectives, purpose, content, and organization. Discussion will focus on what is needed to produce high quality paper and electronic handbooks. Participants will explore handbook samples from a variety of institutions.

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