Monday
9:00am – 10:00am: **Meeting with Academic Advising Task Force (AATF) Members**
<location>
College of Arts & Sciences Faculty:
• <name of attendee and title>
• <name of attendee and title>
College of Business Faculty:
• <name of attendee and title>
• <name of attendee and title>
College of Education & Health Sciences Faculty:
• <name of attendee and title>
• <name of attendee and title>
Professional Staff Advisors:
• <name of attendee and title>
• <name of attendee and title>
Student Members:
• <name of attendee and title>
• <name of attendee and title>

10:00am-10:30am: **Break**

10:30am – 11:30am: **Meeting with College of Arts & Sciences**
<location>
Dean:
• <name>
Chairs:
• <name and title>
• <name and title>
Other Faculty from the College of Arts & Sciences:

11:30am – 12:30pm: **Meeting with College of Business**
<location>
Dean:
• <name>
Chairs:
• <name and title>
• <name and title>
Professional Staff Advisor:
• <name and title>
Other Faculty from the College of Business:
12:30pm – 1:30pm:  **Lunch Meeting with Professional Advising Staff (on-campus students)**  
*<location>*
- <name and title>
- <name and title>

1:30pm-2:00pm:  **Break**

2:00pm – 3:00pm:  **Meeting with College of Education & Health Sciences**  
*<location>*
Co-Interim Deans:
- <name and title>
- <name and title>
Chairs:
- <name and title>
- <name and title>
Other Faculty from the College of Education & Health Sciences:
- <name and title>
- <name and title>

3:00pm – 4:00pm:  **Student Meeting**  
*<location>*

4:00pm – 4:30pm:  **<name>, University President &**  
**<name>, Vice President for Academic Affairs**  
*<location>*

**Tuesday**

8:45am - 9:30am:  **Meeting with Advisors for Online and Distance Degree Students**  
*<location>*
Online:
- <name and title>
- <name and title>
Dual Credit:
- <name and title>
On-Campus at <location 1>:
- <name and title>
On-Campus at <location 2>:
- <name and title>
- <name and title>
On-Campus at <location 3>:
- <name and title>

9:30am – 10:15am:  **Meeting with Financial Aid, Registrar & Institutional Research**  
*<location>*
10:15am – 11:00am: Meeting with Admissions, Center for Engaged Teaching & Learning (First-Year Experience Learning Communities), Student Success Center (Orientation & Career Services) 
<locations>

11:00am - 11:15am: Break

11:15am - 12:00pm: Campus Tour 
  • <name and title>

12:00pm – 12:15pm: Break

12:15pm – 1:30pm: Lunch with Students 
<location>

1:30pm – 2:30pm: Meeting with Athletics, Office of International Programs, Honors Program, Native American Center & Veterans Center 
<location>

2:30pm - 3:30pm: Exit Interview: Academic Advising Task Force, Vice President Academic Affairs & University President 
<location>