

# Division Unit Report for the (Commission)

## Submitted by (Chair Name)

Please complete Columns 1 through 6 and return by November 1, 2016.

Columns 7 and 8 are completed for the progress report due August 15, 2017. Please send your report to CIGD Reps: Rebecca Cofer (rcofer@abac.edu), Erin Justyna (erin.justyna@ttu.edu), and Kyle Ross (kwross@wsu.edu) with a copy to CIGD Liaisons Jennifer Joslin (jejoslin@ksu.edu) and Dawn Krause (dawnkrause@ksu.edu). Please copy your unit's CIGD Steering Committee Member as well. Thank you!

<b>NACADA Strategic Goal(s)</b> (List strategic goal(s) to which the outcome is related)	<b>Specific desired outcome</b> (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	<b>Actions, activities or opportunities for outcome to occur</b> (What processes need to be in place to achieve desired outcome)	<b>Outcome measurements &amp; related data instrument(s)</b> (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	<b>Other groups or individuals (if any) to connect with in achieving this outcome</b> (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	<b>Challenges (if any) anticipated in achieving this outcome</b> (How you plan to address difficulties that may arise as you work to achieve the outcome)	<b>Progress toward achieving outcome (Only completed in August 2017 report)</b>	<b>Future action(s) based on data (Data-informed decisions)</b> <b>(Only completed in August 2017 report)</b>
Pursue innovative technology tools and resources to support the Association	More awareness and engaged dialog in regards to Global Engagement trends and issues.	Utilize Facebook by initiating discussion on topics relevant and interesting to members of the Global Engagement commission.	- Tabulate the number of members view the article each month - Calculate the number of posts on the discussion items - Send out Survey Monkey twice during the year to gather feedback	N/A	The biggest obstacle is participation. Commission members, Listserve members and Facebook members will be emailed about the launch of coffee chats. However getting people on the page and commenting is an anticipated challenge.	While I did post articles on the Facebook page, and was able to track the number of views I had, I found that very to no people would comment on the articles. I would start off with a discussion prompt and would make the first comment but rarely did I ever receive any comments.	I think we need to create a culture of dialog on the FB page. Perhaps recruit a couple of members who agree to comment and post in addition to the chair. If more people start posting and commenting, perhaps others would feel more comfortable doing the same.

Develop and sustain effective Association leadership	Have a succession plan for the commission that will allow members to actively participate and move into leadership positions.	Create small work committees that are headed by a steering committee member. The goal is to break tasks into smaller chunks so that people are more willing to participate knowing their time commitment will be small and get a sizable number of participants to share the workload. As people become more involved they will helpfully become more vested in the commission more willing to step into leadership positions.	Success of this initiative will be based on the number of people who sign up for work groups versus the number of people within the workgroups by the end of the year. The numbers of "projects" the workgroups are able to complete will also measure success. Survey Monkey will be used to gauge member opinions. Lastly, the ultimate indicator of success will be the conversion of workgroup members into steering committee members the following year.	N/A	The challenge will be getting enough interested steering committee members and workgroup members and then maintaining the interest and participation levels throughout the year. In an attempt to combat this, an interest survey will go out before the end of 2015 to find out the types of activities members would be interested in with the idea that a portion of the membership would be willing to volunteer for initiatives they suggested.	We did have a small number of people interested in helping on the commission. Most of the interest was in the form of reading proposals. However, I did have one person in particular who was interested in helping in any way possible and she was one of the few who interacted on the Facebook page. It made perfect sense to me when she contacted me and stated she was interested in running for the commission chair that she would be the perfect person for the position.	Identify one pet project that most people seem interested in (based on commission meeting feedback) and use that as a pilot project. Once you have that as a solid foundation. Those members who are willing to assist on this project are likely good candidates for future commission chairs.
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<p>Provide professional development opportunities that are responsive to the needs of advisor and advising administrators</p>	<p>Increased knowledge and understanding of a trending issue within the field international education.</p>	<p>Submit a proposal with for the national conference that is trending within the field of international education. Solicit ideas from membership through Facebook page.</p>	<p>Outcome would be measured by the number of responses to the survey, whether the proposal was accepted for the national conference, the number of attendees, and the feedback from the evaluations.</p>	<p>Possible opportunity to co-present with another commission.</p>	<p>Getting a proposal approved would be the biggest obstacle. Finding a co-presenter could be another obstacle.</p>	<p>While I was able to do this for the 2016 conference, I did not have the time to submit for the 2017 conference. My role at work has changed significantly and I have had to do more traveling than I had done in the past.</p>	<p>Since the 2018 proposals are around the corner, now would be the time to begin thinking about ideas for a proposal.</p>

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