1) Welcome and Introductions
   - Thank you to outgoing Board members
     - Chiquita Henderson, State College of Florida (2012-2014)
     - WillaMarie Jackson, Ohio University (2012-2014)
     - Gerald Williams, Bainbridge College (2012-2014)
   - Welcome to new Board members
     - Selma Haghamed, Qatar University (2014-2016) renewing term
     - Austin McNair, American Public University (2013-2015)
     - Scott Vaughn, East Tennessee State University (2014-2016)
     - Francis Atuahene, West Chester University of Pennsylvania (2014-2016)
     - Kimberley Altura, San Francisco State University (2014-2016)

2) Update on 2015 Administrators’ Institute
   - Continued focus on leadership development.
   - Faculty will include Charlie Nutt (if demand requires), Chrissy Davis (Spokane Falls Community College), Jennifer Joslin (University of Oregon), Casey Self (Arizona State University), Mark Taylor, and Bill Torgler (University of Akron).
   - Transition of faculty mentees Stephanie Hands (The University of New Mexico) and Josh Smith (Loyola University Maryland)

3) Update on Winter Seminar Plans
   - Topic: The Completion Agenda
   - Lead faculty: Additional faculty TBD as of 9/2
   - Topics for the future – planning

4) AI Action/Discussion Items
     - Review AI and Winter Seminar Outcomes Document
     - Review AI curriculum
       - Past presentations
         - What needs to stay
         - What needs updating
         - What can we add
     - Continuing the area of expertise form for each faculty. This will assist in our participants choosing a faculty member during consulting times.

5) Future direction for the board
   - Establish goals

6) New Business