Administrators Institute Advisory Board

Tuesday, October 8, 2013
8:30am – 10:00am
Salt Palace

1) Welcome and Introductions
   - Thank you to outgoing Board members
     - Allison Chandler, University of Nevada-Las Vegas
     - Leroy Hamilton, Norfolk State University
   - Welcome incoming Chair, Stephanie Hands, The University of New Mexico
   - Welcome to new Board members
     - Karen Archambault, Brookdale Community College
     - Erin Justyna-Hayes, Texas Tech University
     - Vince Kloskowski, Saint Joseph’s College of Maine
     - Chrissy Davis Jones, Spokane Falls Community College (Reappointment)
     - June Marlowe, Chamberlain College of Nursing (Reappointment)

2) Update on 2014 Administrators’ Institute
   o Continued focus on leadership development.
   o Faculty will include Charlie Nutt, Chrissy Davis (Spokane Falls Community College), Jennifer Joslin (University of Oregon), Casey Self (Arizona State University), Maura Reynolds (Hope College), Mark Taylor (University of Kentucky), and Bill Torgler (University of Akron).
   o Inclusion of faculty mentees will include Stephanie Hands (The University of New Mexico), and Josh Smith (Loyola University Maryland)

3) Update on Seminar Plans
   o Topic: Technology and Academic Advising: Moving to Intentional Design Seminar
   o Lead faculty: George Steele (former Executive Director of the Ohio Learning Network: OLN). Additional faculty include Charlie Nutt, Jennifer Joslin, Casey Self, Bill Torgler
   o Mission: To investigate how to use technology in meeting designated advising outcomes. In addition, to move participants from the simple introduction of new technologies to sharing information needed to select and implement technologies relative to your campus environment.

4) AI Action/Discussion Items
   - Review AI and Winter Seminar Outcomes Document
   - Review AI curriculum.
     - Continuing the area of expertise form for each faculty. This will assist in our participants choosing a faculty member during consulting times.
   - Criteria for faculty selection and presentation materials.
     - Faculty term limits.
     - Requirements to become faculty.
       a) Faculty interest form created.
       b) Speaker Bureau criteria for faculty.
     - Requirements for presentation materials.
   - Copyright issue.
     - Past faculty using/linking to NACADA materials for non-NACADA presentations.
     - Options:
       a) Ask faculty to sign a document indicating he/she will not use NACADA materials for personal gain.
       b) Require faculty to allow NACADA to copyright his/her materials under the NACADA name.

5) New Business