We are interested in learning about your plans for the upcoming year. As you recall from our meeting at the Annual Conference, we are encouraging you to identify a few tangible goals that you are likely to be able to complete by the end of the next year.

Directions: Please complete the information requested below regarding mission, members, and criteria used to create and maintain diversity. Please complete the planning matrix by identifying what NACADA Strategic goals your respective Committee or Advisory Board’s goals will meet. If some goals from your last report were completed or if next steps have been solidified add them to column two, labeling them as a goal from your last report, and what results and/or actions are planned. Also, please list any new goals or items you plan to work at your meeting in Nashville, label them as new, and fill out the columns appropriately.

Committee/Board Name: Annual Conference Advisory Board

Mission: To oversee the curriculum and activities of the Annual Conference in order to advance the academic advising field globally – includes keynote session, concurrent presentations, pre-conference workshops, poster sessions, and other program formats to assure a successful event

Members (name, institution, email); please put an * next to new members:

Terri Downing, Chair (2010-2012), Franklin Pierce University, downingt@franklinpierce.edu, (2009-2013)

Bruce Norris, West Chester Univ of Pennsylvania (2010-2015), BNorris@wcupa.edu, Incoming Chair (2012-2014)

Margaret Pentecost, 2012 Annual Conference Chair, University of Louisville, mwpent01@louisville.edu (2009-2013)

Dawn Fettig, 2011 Annual Conference Chair, University of Colorado-Boulder, dawn.fettig@colorado.edu (2010-2012)

*Sharon Aiken-Wisniewski, 2013 Annual Conference Chair, University of Utah, SAiken@uc.utah.edu (2012-2013)

Michelle White, Millersville University (2010-2012)

Clint Moser, Utah Valley University, (2010-2012)

Kevin Piskadlo, Bentley University (2010-2012)

Carol Pollard, University of North Texas (2010-2012)

Kristi Shea, Indiana University Purdue University-Indianapolis (2010-2012)

Pat Mason-Brown, University of Iowa, p-mason-browne@uiowa.edu (2011-2013)

Sam Murdock, Texas A&M University, Murdock@tamu.edu (2011-2013)

Rebecca Cofer, Abraham Baldwin Agricultural College, rcofer@abac.edu (2011-2013)

Karen Sullivan-Vance, Western Oregon University, sullivak@wou.edu (2011-2013)

*Lizette Bartholdi, Saint Catherine University, lbartholdi@stkat.edu (2012-2014)

*Tom Mabry, United States Airforce Academy, tom.mabry@usafa.edu (2012-2014)

*Rodney Mondor, University of Southern Maine, rmondor@usm.maine.edu, (2012-2014)

*Nancy Roadruck, University of Akron, nancy3@uakron.edu (2012-2014)

*Penny Robinson, University of Leeds, p.e.a.robinson@leeds.ac.uk (2012-2014)

Ex Officio: Jennifer Joslin, University of Oregon
Executive Office liaison, Rhonda Baker

Criteria used to create and maintain diversity of membership (size of institution, region, role, ethnicity, new and experienced professionals, etc.): The Annual Conference Advisory Board consists of the current year Annual Conference Committee Chair, the immediate past Annual Conference Committee Chair, the upcoming Annual Conference Committee Chair, the Annual Conference Manager, Executive Director from Exec Office, 8 members at-large appointed by the Incoming President. Appointed members serve staggered two-year terms. Size of institution, region, role, and commitment to past Annual Conferences are considered when selecting members of the Committee.
**Planning Matrix for 2011-2012**

**Completed Planning Matrix for 2011-2012**

Directions: Please copy and paste columns 1 and 2 from your beginning of the year report. Next, write out appropriate responses that best describe the current results toward completing each goal. Finally, provide concrete next steps for the board/committee based on the results to date.

<table>
<thead>
<tr>
<th>Goals (identify link to NACADA strategic goal # for each stated goal)</th>
<th>Strategies/Approach to address goal</th>
<th>Results</th>
<th>Recommendations for Action</th>
<th>Groups that will be impacted or to work with</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide an exciting and stimulating Annual Conference</td>
<td>Formed subcommittee of members to look at the pre-conference workshop proposal process to see if it could be improved.</td>
<td>Recommendations were brought forward, and agreed upon. Those recommendations were put forth to the Program Committee to put in place for 2012.</td>
<td>None at this time.</td>
<td>Will work on future goals as new advisory board chair takes the reins in October 2012.</td>
</tr>
<tr>
<td>Provide an opportunity for members to share the best practices or research of their institutions at the national level</td>
<td>Formed subcommittee of members to review the current post evaluation and to make recommendations on restructuring it to meet NACADA’s strategic goals.</td>
<td>Decided to toss out the post evaluation and start over. A subcommittee was formed, post evaluation redone, approved, and in use for 2012.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide networking opportunities and professional development</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provide an opportunity for attendees to gain knowledge and insight into current trends and issues in the field</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>