Peter called the meeting to order and led a discussion regarding the Committee’s **charge and suggested outcomes**. Two outcomes are suggested: promote the conduct and use of research within the association and promote the conduct of research within the academy.

There was discussion regarding what was presented yesterday as the Committee’s charge in an Administrative Division PowerPoint from December 2008 that included:

- affirm the role of academic advising in student success and persistence, thereby supporting institutional mission and vitality
- advance the body of knowledge on academic advising
- foster the talents and contributions of all members and promote involvement of diverse populations

Josh read the Committee’s purposes as outlined in the board policies from 12/3/07. It was agreed that these purposes better reflect the tasks of the Committee. The Committee would like clarification from the Administrative Division representatives regarding the differences between the Committee’s charge and purpose.

(Note: It was later determined that the three part charge bulleted above was written in 2002 during the association’s restructure. Today’s Committee is to consider these charges and draft new charges that better reflect how the Committee functions now. Any updates should be forwarded to the Administrative Division for consideration.)

There was a discussion of the outcomes draft. Josh noted that what is listed as outcomes are really activities to meet an outcome. It was decided that the outcomes should be revisited and revised based upon yesterday’s Administrative Division meeting. Josh will send the purposes from the board policies to the Committee.

**Charge, goals, and outcomes subcommittee**: Peter Hagen, Wendy Troxel, Tim Kirkner, Sarah Champlin-Shraff and Janet Schulenberg. This subcommittee’s work should be complete by mid-November.

**Research Symposium**: Kathleen Smith reported on the two of the three Symposiums held over the last two years. The goal of a Symposium is to build a community of scholars within NACADA; the results have been encouraging. Peter discussed the Symposium held prior to the 2010 region 2 conference. It was noted that the Committee should think in terms of doing a follow-up survey of participants after two years to see what research has taken place because of attendance at a Symposium.

The Symposium budget from Diane Matteson was shared and discussed. Funding was clarified. Event planning will be coordinated with Diane in the Executive Office in
cooperation with selected regional conference planning committees and a research committee member who will sit on the region planning committee. Wendy Troxel has volunteered to serve as the Region 5 Committee liaison since that Symposium will be held at her institution.

The other site chosen by the Executive Office was Region 3 whose conference will be in Knoxville. None of the Research Committee members from that region will be able to attend. It was noted that Ruth Darling is in region 3 and at the University of Tennessee; she might be interested in assisting with the Symposium. Naming of Region 3 Symposium faculty was tabled until Kathleen can find out more information from Charlie. (Note: The site needed to be selected in April and Region 3’s planning was further along than other interested regions, which contributed to the executive office’s decision to plan a 2011 symposium in Region 3.)

Sharon suggested Region 10 be considered as a location for the 2012 symposium and volunteered to be the region liaison if that site is selected.

**Common Reading.** Janet Schulenberg reported that 70 people attended last year’s common reading session. This year’s article, focusing on first-generation students, was chosen based upon evaluation comments from last year’s session. Facilitators for Monday’s common reading were recruited from Committee members; Ray Junco, keynote speaker, also will be a facilitator. The Common Reading sub-committee for next year will include Tim Kirkner, Janet Schulenberg, Sharon Aiken-Wisniewski, and Cornelius Gilbert. Sharon offered to chair this group.

**Research grant.** Marsha discussed the research grant report that was distributed to members prior to the conference. Last year 17 grant proposals were submitted (some proposals were revised after the November round and re-submitted in March based upon the Committee’s suggestions). Readers are needed for the November 1 research grant cycle.

**Research Agenda.** Peter distributed the current research agenda and asked for a subcommittee to revisit this document. It was suggested that an advancing the research agenda session be proposed for Denver; Wendy, Kathleen, and Jenny will submit a proposal for such a conference session to advance the agenda and discuss the agenda with the membership. It was noted that the last meta analysis of research within the field was done under Terry and Gary’s tenure as Journal editors. It was suggested that the Committee should provide the association with a large framework where specific topics can fall under. Sub-committee to freshen up the agenda includes: Janet Schulenberg, Sharon Aiken-Wisniewski, and Sarah Champlin-Schraff.

**Research Registry.** Sarah Naylor reported on the Research Registry and asked that members send her updates to their areas of expertise. As the process stands now Marsha receives the Registry form and sends the member the names of any individuals who have previously registered a similar topic with a cc to Sarah. Sarah then matches the registrant
with a Committee member for follow-up. Sarah asked for a mentor of a recent registrant who is researching appreciative advising; Jenny volunteered to mentor Blake. Marsha will make sure that Sarah receives a copy of the original Registry form.

**Conference speaker.** Marsha and Janet reported on the conference speaker process and noted that recommendations are needed to Rhonda Baker by early November. Josh volunteered to chair the sub-committee. The sub-committee will also include Peter Hagen, Kathleen Smith, Sharon Aiken-Wisniewski, and Jennifer Bloom. Speaker suggestions from the Committee members in attendance included Mike Rose, UCLA; Jennifer Kueb, FYE.

Sub-committee volunteers need to be on board by October 27; contact Marsha with your preferences. Sub-committees still in need of members include: Research grant, Student research award, Research registry, Research Symposium.

Janet thanked the committee for the opportunity to serve as chair. Meeting adjourned.