**Division Unit Report for the (Advising Community Name)**

**Submitted by (Chair Name)**

Please complete Columns 1 through 6 and return by November 15, 2017.   
  
Columns 7 and 8 are completed for the progress report due August 15, 2018. Please send your report to ACD Reps: Rebecca Cofer (rcofer@abac.edu), Kyle Ross ([kwross@wsu.edu](mailto:kwross@wsu.edu)) and EO Liaison Dawn Krause (dawnkrause@ksu.edu). Please copy your unit’s Steering Committee member (Cluster Rep) as well. Thank you!

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| 1. **NACADA Strategic Goal(s)**   *(List strategic goal(s) related to the outcome)* | 1. **Specific desired outcome**   *(What you want to occur as a result of your efforts; what you want someone to know, do, or value)* | 1. **Actions, activities or opportunities for outcome to occur**   *(What processes need to be in place to achieve desired outcome)* | 1. **Outcome measurements & related data instrument(s)**   *(How will you specifically measure the outcome and with what instruments? e.g. survey, focus group)* | 1. **Other groups or individuals (if any) to connect with in achieving this outcome**   *(List opportunities for collaboration with other groups)* | 1. **Challenges  (if any)**   **anticipated in**  **achieving this**  **outcome**  *(How will you address issues that arise as you work to achieve the outcome?)* | 1. **Progress toward**   **achieving outcome**  ***(Only completed in***  ***August 2018***  ***report)*** | 1. **Future action(s)**   **based on data**  (Data-informed decisions)  ***(Only completed in***  ***August 2017 report)*** |
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