

## Region 8 Steering Committee | CALL FOR NOMINATIONS

### Open Positions:

- Inclusion & Engagement Coordinator
  - Technology Coordinator
  - British Columbia Province Liaison
  - Montana State Liaison
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### Inclusion & Engagement Coordinator Duties:

- Represents the region's inclusion & engagement interests
- Recruits Region 8 members from underrepresented populations (including but not limited to ethnicity, gender, gender identity, disabilities, sexual orientation, institutional type, and employment position)
- Solicits nominations of advisors/advising administrators from underrepresented populations for regional and annual awards, scholarships, Emerging Leaders Program, and leadership positions
- Encourages submission of proposals regarding diversity and social justice issues to the Region 8 and annual NACADA conferences
- Supports and develops professional development opportunities regarding diversity and social justice issues locally and at the Region 8 conference
- Encourages region members to contribute to the expansion of diversity and social justice-related research and publications
- Seeks, maintains, and communicates resources for advising underrepresented populations and supporting faculty and staff from underrepresented populations

E&I Coordinator is elected for a two-year term (March 2018 - March 2020), with the option of renewing for a second two-year term (March 2020 - March 2022).

### Technology Coordinator Duties:

- Provides support, information and education to region members in their use of technology in advising
- Manages regional social media sites
- Identifies and maintains a community of technology-savvy members in the region
- Seeks, maintains, and communicates resources for technology use in advising

Tech Coordinator is elected for a two-year term (March 2018-March 2020), with the option of renewing for a second two-year term (March 2020-March 2022).

### Province/State/Territory Liaison Duties:

*Openings: Montana & British Columbia*

- Two liaisons per state/province, with the exception on one for the Yukon Territory
- Participate in all Steering Committee meetings (normally conducted electronically via ZOOM platform)
- Represent province/state/territory interests at the regional level
- Promote NACADA membership amongst academic advisors in the province/state/territory
- Participate in setting goals, strategy, and budget for the region
- Encourage and facilitate awards nomination process amongst schools in their province/state/territory
- Encourage local professional development through province/state/territory level conferences

Liaisons are elected for a two-year term (March 2018 - March 2020), with the option of renewing for a second two year term (March 2020 – March 2022).

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**Eligibility and Term Limits:**

To be eligible, nominees must have been a NACADA member for at least one year at the time of nomination (December 2017). Members may self-nominate or may nominate colleagues for available positions.

If elected, candidates will be asked to participate (preferably in person, phone option available) in the March Steering Committee meeting.

March Steering Committee Meeting (during the Region 8 conference)

Sunday, March 11<sup>th</sup>

Mid-day (lunch included)

Portland Marriott Downtown Waterfront Hotel

**Nomination Requirements:**

In order to confirm their candidacy, nominees should provide:

1. Simple resume including name, institution and position, and contact information
2. Platform statement of 300 words or less. Statement should include your experience with NACADA, other skills/background that you will be able to contribute to the Steering Committee, and ideas that you have for serving Region 8 members
3. Photo

Photos and Platform Statements will be posted on the Region 8 webpage for review by region members prior to the election. Nominees must submit materials directly to the Region Chair, Jeff Malone (jeff.malone@oregonstate.edu) via email no later than 5:00pm Pacific time on Friday, January 12.

**Election Process & Timeline:**

Candidate platforms will be posted on the Region 8 website by Friday, January 19, and available for review by region members. Electronic ballots will be distributed to current members via email. All members will vote for Technology Coordinator and Inclusion & Engagement Coordinator. Only members from the affected province/state will participate in the election of their Liaisons (e.g. members from Montana will vote for an Montana Liaison, but not for a British Columbia Liaison). Voting will close at 5:00pm Pacific on Wednesday, January 31, and candidates will be notified of the outcome via email by the Region Chair in early February.