1. After a sumptuous lunch, T. Kuhn extended a welcome to the EB and noted that attendance at the meeting was down due to a smaller EB and lack of travel funds in the current economy.

2. T. Kuhn welcomed new EB member Janet Schulenberg from Penn State University.

3. The following EB members who will continue their tenure were recognized:
   - Jessie Carduner – Kent State University, Bibliography Co-Editor
   - Ruth Darling – University of Tennessee
   - Ada Demb – Ohio State University
   - Peter Hagen – Richard Stockton College of New Jersey
   - Robert Hurt – California State Polytechnic University - Pomona
   - Jeffrey McClellan – Frostburg State University
   - Barbara Miller – Kent State University, Bibliography, Co-Editor
   - Marsha Miller – NACADA Executive Office
   - Karen Mottarella – University of Central Florida Palm Bay Campus
   - Terri Rothman – Monmouth University
   - Leigh Shaffer – West Chester University – Continuing as Co-Editor
   - Joshua Smith – Indiana University at Indianapolis
   - Mary Lee Vance – University of Wisconsin at Superior
   - Nancy Vesta – Freelance, NACADA Executive Office, Copy Editor

4. The following members retiring from the EB were recognized:
   - Robert Bertram – Bradley University
   - Carol Elam – University of Kentucky
   - Joy Gaston-Gales – North Carolina State University
   - Douglas Guiffrida – University of Rochester
   - Kathryn Jarvis – Auburn University
   - Terry Kuhn – Kent State University
   - William Lan – Texas Tech University
   - Robin Lock – Texas Tech University
   - Gary Padak – Kent State University
   - Jane Pizzolato – University of Pittsburgh
   - Leigh Shaffer – West Chester University
   - Roberto Torres-Zeno – University of Puerto Rico
   - Regina Waters – Drury University
5. T. Kuhn acknowledged the various stakeholders of the Journal and reviewed the Journal’s editorial authority. The Co-Editors retain ultimate authority about publication of content in the NACADA Journal. Governing authority over the production of the NACADA Journal rests with the Executive Officers and the NACADA Executive Board.

6. On August 17, 2009, the Co-Editors submitted an annual update on the Journal to the NACADA Board of Directors. (See additional attached file for this update).

7. G. Padak provided an update on recent Journal issues 29 (1) and 29 (2). Issue 29(2) was on the press at the time of the EB meeting. The following chart summarizes the Journal manuscript flow in the past eight years:

<table>
<thead>
<tr>
<th>Year</th>
<th>Manuscripts Received</th>
<th>Original Manuscripts Published</th>
</tr>
</thead>
<tbody>
<tr>
<td>2002</td>
<td>38</td>
<td>13</td>
</tr>
<tr>
<td>2003</td>
<td>30</td>
<td>9</td>
</tr>
<tr>
<td>2004</td>
<td>41</td>
<td>11</td>
</tr>
<tr>
<td>2005</td>
<td>42</td>
<td>7</td>
</tr>
<tr>
<td>2006</td>
<td>40</td>
<td>15</td>
</tr>
<tr>
<td>2007</td>
<td>25</td>
<td>10</td>
</tr>
<tr>
<td>2008</td>
<td>27</td>
<td>11</td>
</tr>
<tr>
<td>2009</td>
<td>25*</td>
<td>3**</td>
</tr>
<tr>
<td>Total</td>
<td>268</td>
<td>76</td>
</tr>
</tbody>
</table>

* As of 8-17-2009  
** Committed to 30(1), Spring 2010  
Percent of submitted articles published = 28%

8. M. Miller provided an update on the Book Review section of the Journal. While book reviews remain an excellent way for new authors to get involved with writing for the Journal, publishers report that they are publishing fewer books. Thus the both the quantity and range of books available for review have decreased. Full book reviews continue to be published on the NACADA website while citations are printed in the Journal.

9. G. Padak indicated that the Bibliography Review section co-editors, Jessie Carduner and Barb Miller, have agreed to continue their role under the new co-editors of the Journal. G. Padak urged EB members to send an email to journals@ksu.edu if they are aware of published articles that might be of interest to NACADA Journal readers

10. R. Robbins and L. Shaffer, the new Journal Co-Editors provided an update. Upcoming issue 30 (1) in spring 2010 already has five articles accepted for publication. The number of Journal reviewers will be reduced from 15 to 9. EB volunteers to present the Writing for NACADA session at the 2010 NACADA Regional Conferences will be solicited. Procedures for manuscript submission will remain the same.

11. P. Hagen and M. Miller reported that the research monograph on scholarly inquiry in academic advising has been completed. Publication is set for some time in spring 2010.
12. M. Miller noted that EBSCO will be posting the full contents of *Journal* from 2000 on in the EBSCO complete data base. M. Miller also reported that NACADA was looking at establishing a Members Only section on the web site if the NACADA Board approves the funding for creation of a new NACADA membership data base. This could allow member access to an electronic version of the *Journal*.

13. T. Kuhn and G. Padak thanked the EB for their support during the past six years and expressed particular gratitude for the support, professional, and hard work of Marsha Miller.

14. The meeting concluded with T. Kuhn and G. Padak joining a recording of Roy Rogers and Dale Evans for a rendition of *Happy Trails to You*.

- **Acknowledgements** - Marsha Miller