Region 10 Steering Committee Agenda

1. Roll Call
   a. Joey Davis, Danielle Marble, Jason Barkemeyer, Blazey Heier, Jared Burton, Gregoria Cavazros, Kelly Bailey & Brandan Lowden

2. Approval of Last Week’s Minutes
   a. Minutes were approved

3. Steering Committee Member Discussion Points
   a. Minute Keeper
      i. Jared Burton named the new minute keeper for steering committee meetings
   b. Expanding the Committee by two
      i. Inclusiveness and Diversity (creation of new subcommittee)
         1. Thoughts about expanding the committee by 2
            a. Is this something that others do?
            b. Thus is not something that other regions do
            c. Vote in the affirmative to increase the committee
               i. This is viewed as a nice way to extend an invitation and participation.
         ii. Institutions not covered by the scope of 4/2 year institutions.
            1. Institutions like tribal colleges and vocational schools
               a. Is this too much for some to do?
            2. Two new positions:
               a. Questions discussed
                  i. Does this change the steering committee by laws?
                  ii. Do we need new positions?
               b. Comments:
                  i. Two new people will give others a chance to become involved and promotes diversity and inclusion
                  ii. Two new descriptions will need to be available.
   c. Zoom Platform for future meetings?
      i. Brandon discusses the zoom platform for the 2 year commission. Allows video meetings but also provides tele-conferences. Platform allows for people to telephone into the meeting. Works with Mac’s and PC’s. EO has major program so that the regional liaison can use it.
         1. Discussion about potentially using this interface for future steering committee meetings.
            a. Set it up next time for the steering committee meeting as a way to save money

4. Conferences
   a. Final Boulder Recap (evaluations from membership sent to chairs)
      i. Matched what they had heard. High rating which was pleasing.
         1. Biggest complaints was the facilities
a. Trying to come up with a better option for the regional conferences to match size needs.

b. Could not close the registration for the conferences and were filled over the capacity.
   i. Did not contact the EO to have registration shut down and just assumed that registration would have been capped.
      1. 100 people registered the last day of early registration.
   ii. Is this a topic that we need to re-evaluate for the meeting in NM and the amount of people that may be in attendance?

c. Discussion needs to take place and compare if it is better to have better facilities for meetings and sessions over a better location for the attendees to stay.
   i. Location for future meetings needs to be re-evaluated.
   ii. Left over supplies are with Brandon for next year’s conference in NM.

b. NM Conference- Chair meeting next week with Diane to discuss next year

c. 2017-2018 Conferences
   i. 2017: AZ (Chairs: TBD)
      1. Possible ideas for chairs are being considered.
      2. Discussion regarding volunteers and volunteer opportunities.
         a. There will be new communications coming up for
   ii. 2018: UT (Contact sent to UT Advising Association)

5. Awards Report
   a. Contacted award winners for reports, still awaiting response paper from one
      i. Waiting for the final one and then it will be posted
   b. National Travel Grant is Now Open (July due Date)
      i. E-mail Blast to be sent to EO today
         1. We are going to resend it out to all members
      ii. Utilize Volunteer List to get word out at home institutions
      iii. Readers needed July 15th.
         1. Get added to the volunteer list
   c. Regional Awards Changes
      i. June 1st opening date (changed from September due to regional alignment attempts)
         1. This will be open by our next meeting and will be needing readers
            a. Includes all national level awards at a regional level.

6. Research
   a. Continuing Facebook posts
   b. Next symposium: Not yet announced

7. Mentoring Report
8. Communications & Tech Report
   a. E-mail blast to be sent regarding Listserv, travel, and volunteering.
      i. Sending out 3 different emails to be individually focused.

9. Making Use of Volunteers -
   https://docs.google.com/document/d/14W2CUfH0ZHe6YtND05uLhlWalos3_gyEiHERE36qSxw/edit

10. Next Meeting: June 11.

Current Members:

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