

**NACADA REGION 8****Wednesday July 30, 2008****Minutes**

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**PRESENT:** Karen Sullivan-Vance(Chair), Darren Francis (Recorder) Nicole Kent, Brett McFarlane, Kerry Kincannon, Stephen Price, Ana Blackstad

**REGRETS:** Linda Hapsmith, Sarah Ann Hones, Abbie Allen, Kimber Shaw, Cyndi Faircloth, Natasha Buis, Keert Khangura

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<b>#</b>	<b><u>ITEM</u></b>	<b><u>ACTION</u></b>
1.	<b>Adoption of Agenda</b> <b>Motion:</b> To adopt agenda	<b>Adopted</b>
2.	<b>1.0 Reminder</b> Nicole Kent gave everyone another reminder to get their pictures in for the steering cmte website.	<b>Action:</b> Steering cmte members to submit info.
	<b>1.1 Update on Regional Conference</b> Karen let the cmte know that NACADA is very close to signing the contract with the hotel in Missoula. Once confirmed, an update will be uploaded to the website.	
	<b>1.2 Cindy Faircloth</b> Karen informed the cmte that Cindy Faircloth has accepted a position outside of post-secondary and as a result has left NACADA. Cindy has recommended a colleague to replace her. The cmte suggested Karen contact the nominee and confirm suitability.	<b>Action:</b> Karen to phone nominee to confirm suitability.
	<b>1.3 Region 8 Awards</b> It was determined that the award winners be provided with a framed certificate. Karen stated at this time the region is not in a position to provide monetary awards. Nicole Kent suggested guidelines be written and uploaded to the website. Karen asked for volunteers to help write the guidelines.	<b>Action:</b> Kerry Kincannon to write guidelines by Oct. 1 <sup>st</sup> .

#### **1.4 Membership status**

Anna asked how we are doing for memberships. Karen explained we have over 500 member because the most recent regional conference was in the I-5 corridor. Karen explained that our numbers fluctuate between 400 and 500 depending on where there conference is held. It was suggested that we think of ways to maintain our members year to year. Brett suggested that we send out an email to all members thanking them for their enrolment.

**Action:** Karen to speak with head office regarding the development of a blog and an email merge.

Development of a blog was also suggested.

#### **1.5 Next conference call**

To be determined

#### **1.6 Meeting adjourned.**