2009 NACADA National Awards Program Nomination Form **Due May 1, 2009**

Academic Advising **Summer Institute** Scholarship

☐ I am a current member of NACADA, can demonstrate previous membership involvement in NACADA, and meet the other eligibility criteria outlined in the 2009 Awards Program Call for Nominations.

NOMINEE

_____
Name of Nominee

_____
Title

_____
College/Department

_____
Institution

_____
Street Address

_____
City/State/Postal Code/Country

_____
Telephone Fax

_____
E-mail

Please attach the following materials:

1. **Resume/Vita**
2. **Current Job Position Description or List of Job Responsibilities**.
3. **Professional Development**
   - ♦ List ALL professional activities and institutional organizations (including NACADA) in which you have participated. Please include conferences attended, presentations, committees, commissions, etc.
4. **Summer Institute Participation**
   - ♦ List and describe the goals you hope to accomplish by participating in the Summer Institute.
   - ♦ How will your participation in this institute help you grow as a professional?
   - ♦ In what ways would you like to extend your involvement in NACADA?
5. **Letters of Recommendation**
   - ♦ A required component of the application materials submitted for this award is two letters of recommendation from your institution's officials, at least one of which must include a statement of financial support for your travel if you are awarded a scholarship by NACADA. These letters **must** be on **institutional letterhead**. Please email these letters along with the additional requirements to nacada@ksu.edu no later than **May 1, 2009**.

Submit this Nomination Form, your resume/vita, and supporting materials **in Word format via e-mail attachment to arrive no later than May 1, 2009**. E-mail this file attachment to nacada@ksu.edu with "**2009 Summer Institute Scholarship Application**" as the subject line.

In the event this nomination is chosen for an award, please notify the following individuals in addition to the winner.

1. PRESIDENT/CHANCELLOR

_____
Name

_____
Title

_____
Institution

_____
Address

_____
City/State/Postal Code/Country

****

2. CHIEF ACADEMIC OFFICER

_____
Name

_____
Title

_____
Institution

_____
Address

_____
City/State/Postal Code/Country

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3. PUBLIC RELATIONS OFFICER

_____
Name

_____
Title

_____
Institution

_____
Address

_____
City/State/Postal Code/Country

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E-mail

Results

Scholarship awards will be announced after May 1, 2009. If you have any questions, call NACADA at (785) 532-5717 or send an e-mail to nacada@ksu.edu.