

Division Unit Report for the STEM Advising Commission _____ (Name of Commission/Interest Group)
Submitted by Katie Bush-Glenn _____ (Name and email of Commission/Interest Group Chair)

Please complete **Columns 1 through 6** and return by **November 1, 2015**, to Commission & Interest Group Division (CIGD) Reps Karen Archambault, karchambault@bcc.edu, and Erin Justyna, erin.justyna@ttu.edu, with a copy to CIGD Liaison Elisa Shaffer, elshaffer@ksu.edu. Please copy your unit's CIGD Steering Committee Member as well.

Two columns have been added to the November 2015 report form, providing a place to indicate which other units (if any) your group will collaborate with in achieving its 2015-16 outcomes, and what challenges (if any) you anticipate in achieving those outcomes. The Executive Office will compile a summary of the CIGD reports and provide it to all Division chairs for their use in identifying possible areas of future collaboration.

Columns 7 and 8 are included only for reference at this time, as they will not be completed until the progress report due August 15, 2016.

NACADA Strategic Goal(s) (List strategic goal(s) to which the outcome is related)	Specific desired outcome (What you want to occur as a result of your efforts; what you want someone to know, do, or value)	Actions, activities or opportunities for outcome to occur (What processes need to be in place to achieve desired outcome)	Outcome measurements & related data instrument(s) (How you will specifically measure for the outcome and any instruments you will specifically use e.g. survey, focus group)	Other groups or individuals (if any) to connect with in achieving this outcome (List any plans or opportunities for collaboration with other Committees, Advisory Boards or units regarding this outcome)	Challenges (if any) anticipated in achieving this outcome (How you plan to address difficulties that may arise as you work to achieve the outcome)	Progress toward achieving outcome (Only completed in August 2016 report)	Future action(s) based on data (Data-informed decisions) (Only completed in August 2016 report)
1. Expand and communicate the scholarship of academic advising.	1. Create a guide for STEM advising for NACADA publication.	1. Solicit volunteers for publication at CIGD fair, via social media, via EO generated emails, and annual conference meeting. Create an outline for a guide. Assign sections to writers.	1. Publication committee created. Volunteers selected. Guide outline completed.	1. Connect with Leigh Cunningham for publication guidelines. Connect with the research and writing NACADA group to solicit volunteers and get advice from other publishers.	1. Lack of volunteers-Utilize resources available (social media, EO) to obtain additional volunteers.		

<p>2. Develop and sustain effective association leadership.</p>	<p>2. Create an active commission steering committee.</p>	<p>2. Solicit volunteers at the CIGD fair, via social media, and annual conference meeting.</p> <p>Determine needs of steering committee.</p>	<p>2. Steering committee created.</p> <p>Steering committee met twice a quarter via zoom.</p>	<p>2. Connect with Elisa Shaffer to setup zoom meetings and send emails from EO.</p>	<p>2. Finding meeting times that work well for all committee members-take notes at all meetings and forward to all steering committee members to keep them updated and involved.</p>		
<p>3. Provide professional development opportunities that are responsive to the needs of advisor and advising administrators.</p>	<p>3. Sponsor an AcAdv Chat on Twitter for STEM advising hot topics.</p>	<p>3. Determine needs of advisors/administrators as it relates to STEM advising via commission assessment.</p>	<p>3. AcAdv Chat delivered.</p>	<p>3. Connect with the Technology in Advising commission to determine a time to deliver AcAdv chat.</p>	<p>3. Space not available in the AcAdv chat calendar to present STEM topics.</p>		