

## Peer Advisor Training Agenda

8:00am – 8:30am	Check In, Individual, Biography Worksheets, and Refreshments
8:30am – 9:00am	Group Photo and Introductions:
9:00am – 9:15am	House Keeping
9:15am - 9:45am	Learning Plan 1: Professional Conduct
9:45am - 10:30am	Learning Plan 2: Overview of Advising/ Peer Advising
10:30am-10:45am	Break
10:45am–11:15am	Learning Plan 3: Legal and Ethical Issues
11:15am-11:45am	Learning Plan 4: Office Flow
11:45am-12:30pm	Lunch Break – Ethical Dilemmas Activity
12:30pm-1:00pm	Learning Plan 5: Effective Communication Skills
1:00pm –1:45pm	Learning Plan 6: Internal Resources and Referrals
1:45pm – 2:45pm	Learning Plan 7: Accessing and Interpreting Student Records
2:45pm-3:15pm	Review...any questions?