

Top 6 Things To Know

1. Requirements for Professional Progression

*Must have a cumulative GPA of 3.0 to enter the P1 year; maintain a 2.5 in the professional years

*Must pass an interview and successfully complete the PCATs (300 on each section; 3 on writing for the writing assessment)

Must earn a grade of C- or better in all required courses

- Courses with grades below a C- must be remediated at ACPHS or another institution with a pre-approved course (approval form found on the Registrar's website)
- The summer before the P1 year can NOT be used to remediate courses

First-year students may be in one of the 3 pre-pharmacy tracks

- Direct Entry – Top 5% of the incoming freshman class
 - Completed their interview and writing assessment as high school students; PCAT examination is waived
- Early assurance – Majority of incoming freshman class
 - Guaranteed entrance as long as requirements are met
- Health and Human Sciences – Pre-Pharmacy
 - Take pre-pharmacy courses for the first 2 years, but are considered BS
 - Have to apply to the PharmD program from the BS program through PharmCAS (considered an external admission, although given priority over truly external students)
 - If students are not accepted into the PharmD program, they may carry on with the BS program

Students with a cumulative GPA of 2.5-2.9 at the end of the 2nd year may apply for entrance into the pharmacy program; acceptance is not guaranteed. Strong PCAT scores will help with acceptance!

2. First-Year Courses

Fall Semester

General Biology I (4 credits) – Dr. Dudley Moon

General Chemistry I (4 credits) – Dr. David Clarke

Calculus (4 credits) – Dr. Irene Fan

The Pre-Modern World (Humanities I) (3 credits)

Elective* (3 credits)

*The elective may be substituted for Academic Reading & Writing if it is determined the student requires additional writing skill development

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Spring Semester

General Biology II (4 credits) – Dr. Dudley Moon
General Chemistry II (4 credits) – Dr. David Clarke
Principles of Communication (3 credits)
The Modern World (Humanities II) (3 credits)
Elective (3 credits)

*Principles of Communication and Calculus may be taken alternate the semester listed (half of the student population in each class per semester)

3. Important Dates

Fall

Aug. 25-28 = Freshman Orientation
Aug. 29 = Classes start
Sep. 23 = Last day to drop a course without academic penalty

Spring

Jan. 17 = Classes start
Feb. 10 = Last day to drop a course without academic penalty

4. Academic and Professional Advisor Roles

Academic advisor

- A faculty member assigned to the student upon matriculation.
- The role of the faculty advisor is to guide the students through their academic career.
- General focus will be on academic progress, career interests, and research and leadership opportunities.
- Students are required to meet with their advisor by October 30 to be eligible to register for spring courses.

Professional Advisor

- Employees of the Office of Student Affairs who are assigned specifically to first year students.
- The role of a professional advisor is to focus on the needs particular to first year students and to distribute midterm grades.

5. Academic Probation

First-year students will be placed on probation if:

- Semester or cumulative GPA below 2.0 (C)
- Two or more grades below C-
- A single grade of F

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Dismissal (may occur)

- Two instances of probation (consecutive or non-consecutive)
- Semester GPA below 1.6

Students must complete a semester in good academic standing and meet the conditions of probation defined by the Academic Standing Committee to be removed from probation.

While on probation a student may not:

- Run for a class or student organization office
- Join a fraternity
- Participate in intercollegiate athletics
- Serve on college committees
- May jeopardize financial aid

Students who earn grades of C- or below may retake the courses at another college with permission of the instructor and associate dean for students.

Grades of C and higher earned at institutions other than ACPHS will be granted credit, but will not contribute to the student's GPA.

Course failures (F) must be remediated.

6. Honor Code

Honor code is violated with any type of cheating or plagiarism.

Any student or faculty member may make an allegation of honor code violation. The submitting person will be kept confidential.

Process:

1. Honor Code Committee decides if the charge has merit. If "no merit" is decided, the charges are dismissed. Additional information may be collected through email solicitation of the student body or contacting a specific individual that may provide relevant information.
2. If merit is found, the accused student will be notified, and mediation will be scheduled with the Honor Code Review Committee.
3. If the student and committee come to a resolution during mediation, all decisions and sanctions will be final.
4. If there is no resolution during mediation, or at the student's request, an Honor Code Hearing can be called. A review committee of 5 students chosen at random and 2 faculty Honor Code Co-advisors will preside over the case. The case may include witness testimony and submission of evidence (such as educational records) and will be tape-recorded.
5. The committee will come to a decision through majority vote whether or not the student is believed to be in violation of the Honor Code.

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Appeals

- A student may write a written appeal of the Honor Code Hearing's decision and submit it to the Faculty Co-Advisor of the Honor Code Hearing Committee. The faculty member will forward the appeal to the Appellate Board, who will make a decision within 30 days.
- The decision of the Appellate Board may be appealed by the student in writing to the President within 5 days. The president has full authority to void, lessen, increase, or uphold any sanctions imposed.

Possible Sanctions

- First offense
 - Notice in writing to the Accused Student that they have violated the Honor Code
 - Reduction of grade for the assignment
 - Required to complete (re-do) the same or a similar assignment
 - Given an "F" on the assignment
 - Given an "F" in the course
 - Suspension
 - Expulsion
- Second offense
 - Minimum sanction of course failure
 - If the student was assigned the sanction of course failure in their first offense, they may be expelled from the college
- Third offense
 - Will be expelled