Poster Presentations

Poster presentations should be illustrative of your presentation and can contain graphics, photographs, graphs, charts, tables, etc. Be certain any graphics and/or photographs contain the necessary copyright permission(s) as some images may require you to obtain permission for use.

Posters should be constructed of lightweight material that can be easily attached to the bulletin board (4 ft. tall x 8 ft. wide) with NACADA provided T-pins and easy to transport.

Average poster size is 36" tall x 60" wide or 36" tall x 72" wide.

Headings should be at least 30 point or larger; primary text should be at least 20 point or larger. Must be able to read poster at least 2 feet away.

Printing Your Poster

Poster presenters will be responsible for developing and printing their own posters. Keep in mind all design and printing expenses are the responsibility of the presenter(s).

If you plan to hand carry your poster, shipping tubes or carrying cases can be used to protect it. NACADA does not provide these tubes nor are they able to print posters for presenters.

If you would like to keep your poster, you may remove the poster display at the end of the poster session. All remaining posters will be recycled shortly after the poster session ends.

If you would like to print your poster in Louisville, NACADA has partnered with FedEx Office to offer discounted poster pricing for presenters. The posters will be ready and available to pick up in Louisville across the street from the KY International Convention Center.

Pricing:
- 36" x 60" poster – $67.50
- 36" x 72" poster – $81.00

Please email your poster PDF to Jackson Andre at the Executive Office, by Wednesday, October 16. Jackson’s email is jsandre@ksu.edu. Please note “2019 AC Poster Presentation” in the subject line. List the title of your presentation, as well as the names of the presenters, in the body of the email. You will receive confirmation when your poster presentation is submitted.

You will pay for your poster when you pick it up in Louisville. You may pick up your poster from the pick-up location on Sunday, October 21, 10am-8pm.

Poster Pick-Up Location:
FedEx Office Print & Ship Center
315 W Market St., Louisville, KY 40202