

***NACADA Review* Editorial Board Qualifications**

A. Purpose and Overview of *NACADA Review*

The *NACADA REVIEW: Academic Advising Praxis and Perspectives* is a peer-reviewed, online academic journal which connects the practice of academic advising to theory from related, relevant fields spanning education, the humanities and social sciences. The *NACADA Review* puts theory-based application center stage. The articles published in the *NACADA Review* contribute to the process of ‘praxis’ by presenting ways in which practice can be understood in terms of theory, and theory can inform practice. Furthermore, the *NACADA Review* 1) supports and enhances the collaborative dialogue between global practitioners in the fields of academic advising, student guidance, and personal tutoring and 2) provides a podium for articles that address the transferability of theories and approaches from one institutional, national, or socio- cultural context to another.

B. Qualifications

Publication in a peer reviewed venue outside the reviewers’ institution (required. Preference given to those who have published with *NACADA*)

Experience in academic advising (required)

Active membership in *NACADA* (highly preferred)

Terminal degree (preferred)

C. Expectations

Review manuscripts for significance, appropriateness, research design, analysis, and quality of writing within 30 days of receipt.

Use the *NACADA Review* rubric to guide feedback

Provide constructive feedback to authors to improve manuscripts.

Ability to use Microsoft Word and email with attachments.

Annual attendance at the Editorial Board meeting held prior to the annual *NACADA* Conference via Zoom. (Required)

Attendance at the Editorial Board’s gathering at the *NACADA* annual conference (Preferred)

Assist with the *Publish with NACADA* presentation the *NACADA* regional conference. (Preferred)

D. Appointment

Editorial Board members each serve a two -year term that begins and ends at the annual *NACADA* conference.

An Editorial Board member may serve two consecutive terms.

E. Application

Persons familiar with the field of academic advising who are interested in seeking membership on the Editorial Board should submit an email message to publish@ksu.edu stating interest in and rationale for serving as a member of the *NACADA Review* Editorial Board. A professional resume prepared in Microsoft Word “.docx” format should be attached.