Region Division Meeting – Minutes - 2010

Saturday, October 2, 2010     Coronado Resort, Orlando, FL     Acapulco Room     1:00 – 5:00 p.m.

Those expected to attend:

Kyle Ellis – Region Division Representative       JP Regalado – Region Division Representative
Doug Waddell – Incoming Region Division Representative   Diane Matteson – Executive Office Region Liaison

Susan Moyer – Region 1 Chair
Kathleen Sindt – Region 2 Chair                 Paula Dollarhide - Region 2 Incoming Chair
Art Farlowe – Region 3 Chair
Douglas Waddell – Region 4 Chair                Rachel Singleton - Region 4 Incoming Chair
Jennifer McCaul – Region 5 Chair
Pat Mason-Browne – Region 6 Chair               Amy Sannes - Region 6 Incoming Chair
Carol Pollard – Region 7 Chair
Brett McFarlane – Region 8 Incoming Chair       Judi Haskins - Region 8 Incoming Chair
Gayle Juneau -unable to attend – Baby!
Patricia Lozano  is substituting
Dawn Fettig – Region 10 Chair                    Patty Pedersen - Region 10 Incoming Chair

New Chairs Meeting: 11:00-12 noon in Acapulco

Noon – 1 p.m. For lunch: The plan is for everybody to go to the Marketplace and get your own meal & drink as take out and bring it to the Acapulco room to eat. It’s not very far from the Marketplace. You can request reimbursement for this meal.

1. Introductions
2. Additions to agenda and order of business
3. FYI – updates on items of discussion from last year:

   1. International issues: Last year we were asked to discuss how NACADA could be more inclusive with our international members. **Action taken:** International Conference was held In Atlanta, hosted by Region 4 which attracted 13 international participants. Two 2010 Region Conferences will be held in Canada (Region 8 in Calgary and Region 6 in Winnipeg). International “region” meeting will be held at same time Region business meetings are held. NOTE: Canada members are to attend their region meetings in 1, 5, 6 & 8, respectively.

   2. Members only: NACADA is implementing a new software system that could help with this function, but it has not been decided if and when and which parts this would affect.

   4. Training: Consensus was that we wanted to spend more time in actual training sessions this year. So we will break into smaller groups and have “Concurrent Sessions or Workshops”. While the topics are very general, more specific projects will be discussed as part of each session to be used as illustration.

   Chairs can rotate as they see fit.

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A. Steering Committees/By-laws and Roles  or

"Steering in the Right Direction is Easier with Both Hands on the Wheel"

- Elections/appointments
- Decision making processes
- Division of labor
- Communication

  + __________________________
  
  Hands on: By-law chart (Diane will bring)

B. Goals: Planning for Productive Years  or

"Most Groups End Up Wherever they are Headed"

- Strategic plan
- Diversity projects
- Scholarships and Awards
- State Drive-in's or other professional development opportunities

  + __________________________
  
  Hands on: Goal Sheets you submitted in June

C. Budgeting to Accomplish Goals  or

"Putting Your Money Where Your Plan Is"

- Budgets
- Involving the steering committee
- Conference Budgeting & setting conference fees
- Financial reports

  + __________________________
  
  Hands on: Budgets you submitted in June

D. Report is not a 4 Letter Word  or

"The job's not done until the paperwork's done!"

- Measuring and recording progress
- Timeline functions

  + __________________________
  
  Hands on: Report forms (Diane will bring)

Other topics to discuss as a whole group:
1. On-line submission for regional awards programs and scholarships
2. Graduate Student Scholarships – Silent Auction
3. 
4. 

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