There is an “US” in Syllabus: Creating and Incorporating a Syllabus for Academic Advising

MORAINES VALLEY COMMUNITY COLLEGE

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Academic Advising Syllabus Recognition

- Awarded the MVCC Innovation of the Year Award 2013

- Accepted for presentation at:
  - ILACADA 2013 - voted “Best of Illinois”
  - Learning Summit 2013 Conference
  - National NACADA 2013
  - Regional NACADA 2014
Moraine Valley Community College

- Located in the Southwest Suburbs of Chicago, Illinois
- Established 1967
- Second largest community college in Illinois
- Three campuses: Main campus in Palos Hills, Education Center in Blue Island, and Southwest Education Center in Tinley Park
- Fall 2013 enrollment of approximately 18,000 students
- Offer 100+ degree and certificate programs
Academic Advising at Moraine Valley

- 8 Full-time academic advisors
- 12 Part-time academic advisors
- Centralized advising services
- Average 22,000 + student visits annually
Background

• Set a goal to establish a comprehensive advising model that would provide consistent information to all students and consider the needs of at risk students

• Recognized benefit of sending a team to NACADA Summer Institute and requested Title III funding to attend

• Developed outline for the Academic Advising syllabus during the Summer Institute

• Brought draft back to campus to collaborate with the department staff
Collaboration and Teamwork
The mission statement of the Academic Advising Center at Moraine Valley Community College is to provide a quality advising experience in a learning centered environment that will prepare students to be active learners engaged in their educational and life goals while teaching them to become self-sufficient lifelong learners.
Implementing on Campus

- Where do we start?
- Where can we reach the most students?
Implementing on Campus

• Modes of implementation for students
  - Individual sessions
  - Group Academic Planning Sessions – GAPS
  - Orientation
  - College 101
Implementing on Campus

- Modes of implementation for faculty and staff
  - Training – Internal and External
  - New Faculty Orientation
  - Center for Teaching and Learning
Assessment – Phase I

Points of data collection:

- Individual appointments
- Group advising sessions

http://www.surveymonkey.com/s/BVL8NR7
Assessment Feedback

- Question #9: Is the Academic Advising Syllabus a useful tool? Why or why not?
  - 96% of respondents who answered question said “yes”
    - “Yes, it’s useful because it helps students with what’s going on”
    - “Yes, it helps to prepare us and get us to our goals”
    - “Yes, it helps me know what’s going on, let me know what I need”
    - “Yes, because it helps you to stay on track”
    - “Yes, it helps me with my studies”
    - “Yes, it is filled with a lot of good information”
    - “Yes, it gives students a better understanding of the college they are attending and what to look forward to”
    - “Yes, it tells about what the advisors do to help students and advise us on goals and about classes for the semester”
    - “Yes, it gives students an idea of what advisors do”
Assessment – Phase II

Additional Points of Data Collection:

- Orientation
- College 101 Educational Planning Sessions
Assessment Follow Up

- Based on Pre-Registration and Semester One outcomes
- Piloted by the team leads during College 101 Educational Planning Sessions
  - Collaborated with instructors to evaluate the student assignment
- Results will be tabulated and assessed
Moving Forward

- Translate into different languages

- Modify for special populations
  - Developmental reading students
  - English language learners

- Annual evaluation and assessment of learning by students and Advisors
Questions?

Thank you!
Moraine Valley Community College

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